



**RASHTRIYA CHEMICALS & FERTILIZERS LIMITED**  
(A Government of India Undertaking)  
Administrative Building, Chembur, Mumbai 400 074. Maharashtra, INDIA  
Phone: 022- 2552 2957/2744/2439  
Corporate Identification Number : L24110MH1978GOI020185

**DOCUMENTS FOR PRE-QUALIFICATION OF MANUFACTURERS FOR SUPPLY OF PP  
WOVEN FABRIC WITH PP LAMINATED BAGS FOR PACKING NPK 15:15:15 AT TROMBAY  
AND VARIOUS IMPORTED FERTILIZERS AT VARIOUS PORTS**

TENDERS ARE ISSUED ON LIMITED TENDER BASIS ON BIDDERS WHO ARE ALREADY PREQUALIFIED FOR SUPPLY OF PP BAGS AT RCF. OTHER VENDORS INTERESTED IN QUOTING IN OUR FUTURE TENDERS FOR THIS ITEM, MAY VISIT [WWW.RCFLTD.COM](http://WWW.RCFLTD.COM) FOR DETAILS OF REGISTRATION /PREQUALIFICATION.

UNSOLICITED BIDS WILL NOT BE ACCEPTED IN THE TENDER. HOWEVER OTHER NEW VENDORS INTERESTED IN THEIR PRE-QUALIFICATION MAY SUBMIT DOCUMENTS AS PER PREQUALIFICATION CRITERIA FOR PP BAGS, ATTACHED AT ANNEXURES OF NIT AND ALL REQUIRED DOCUMENTS MAY BE SEND TO FOLLOWING ADDRESS:

**GENERAL MANAGER (PURCHASE & STORES),  
ROOM NO. : 12, GROUND FLOOR, ADMINISTRATIVE BUILDING,  
RASHTRIYA CHEMICALS AND FERTILIZERS LTD.,  
CHEMBUR, MUMBAI – 400074.**

**Contacts:**

1. Shri Kumar Amitabh (Tel: +91 022 2552 2957), email: [amitabh@rcfltd.com](mailto:amitabh@rcfltd.com)
2. Shri Shubham Godbole (Tel: +91 022 2552 2744), email: [ssgodbole@rcfltd.com](mailto:ssgodbole@rcfltd.com)
3. Smt. Varsha Joshi (Tel: +91 022 2552 2439), email: [vpjoshi@rcfltd.com](mailto:vpjoshi@rcfltd.com)

**MANDATORY DOCUMENTS/DETAILS TO BE FURNISHED BY PARTIES  
APPLYING FOR PRE-QUALIFICATION.**

1. Name of the Vendor with full address and Tel. No., Fax No. etc.  
(Vendors with works at a distance of more than 2000 kms. shall not be considered)
2. Address of Corporate Office, Tel. No., Fax No., e-mail address etc.
3. Address of Plant site(s) with Tel No., Fax No. etc.
4. Name of Contact Person: (a) At Factory with Tel no. & Mobile no.  
(b) At Office with Tel no. & Mobile no.
5. Name and Address of Proprietor/ M.D. with Telephone No. & Mobile no. and Residential Address with Tel. No.
6. Name and Addresses of Partners/Share-holders along with Telephone Nos., Mobile no. and Fax Nos.
7. Year of Establishment and Year-wise details of expansion/modifications carried out.  
(Vendors having less than 3 years' experience shall not be considered. For MSE bidders minimum experience shall be minimum one year)
8. Capacity of the Unit in terms of Lakh Bags/month or MT/month and No .of shifts plant is operated.  
(Vendors having capacity of less than 70,000 Bags/Month shall not be considered)
9. Capacity Utilization per year, during the last 3 years. The same should be supported by relevant details/documents.  
(Vendors having Capacity Utilization of less than 10% shall not be considered)
10. Power Facilities details (Electricity supplier, capacity) with details of Diesel Generator Set, if any (Capacity & Make)
11. Sources of Raw Materials : (a) Name & address of PP Manufacturer.  
(b) Name & address of BOPP Manufacturer.  
(c) Name & address of HMHDPE Manufacturer.  
Provide the details of the nearest dealer of the above raw materials in the locality of your factory.
12. Details of Machinery:
  - (a) Detail of Looms (Nos., Make, Circular/Flat, Capacity of each, etc.).
  - (b) Detail of Extruders (Nos., Make, Capacity of each, etc.).
  - (c) Details of Lamination Unit (Nos., Make, Capacity of each, etc.)  
(if not own, then the details of the Company where it is being done)  
Whether Chiller is available?
  - (d) Details of Stitching Machines (Nos., Make, Capacity of each, etc.).
  - (e) Details of Printing Machines (Nos., Make, Capacity of each, etc.).
13. (a) Brand name of Ink used for printing and details of Ink-manufacturer with address, Tel. no. & Fax no.  
(b) Whether facility of corona printing available.  
(c) Whether printing facility for printing of artwork of One Nation One Fertilizer is available.
14. Frequency of In-Process Quality Checks.
15. In-House Testing Facilities & particular of Equipments.

(Vendors not having In-House Testing Facilities shall not be considered)

16. Man Power

1. Technical with Qualification.
2. Non-Technical.
3. Managerial/Supervisory.

17. Any manufacturing constraints.

18. Whether capable of making laminated HDPE/PP bags with HMHDPE liner hemmed at the top and stitched at the bottom, with colour specified by RCF.

19. Whether capable of making laminated HDPE/PP bags.

20. Whether capable of making PP bags with BOPP lamination?  
If yes, provide details of facilities.

**21 Experience Criteria:**

**(A) FOR NON-MSE Vendors:**

a. Vendor must have supplied minimum 7 lakh PP / PP with BOPP laminated bags (of capacity 25 kgs to 50 kgs) to any Industries in each of the last three years, i.e FY 2020-2021, FY 2021-2022 and FY 2022-2023.

Vendor to submit the copies of Purchase Orders placed by any Industries and executed during last 3 years mentioned above.

b. Vendor to submit Certificate from its major customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their customers:

- i. Name of Customer and order reference no.
- ii. Contact No.
- iii. Email id
- iv. Name of contact Person

RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation.

OR

Vendor to submit on their Company's letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-II of NIT. The self-certification has to be endorsed by CA and shall mention UDIN no. on the same.

The same shall have to be supported by copies of Purchase Orders placed.

Note: Applicants with experience of LESS THAN 3 YEARS shall not be considered for further evaluation and rejected outright.

**(B) FOR MSE Vendors:** To encourage and promote participation of MSE vendors, the prequalification criteria w.r.t. experience has been relaxed. MSE vendors should have experience of minimum one year (MSE vendors having less than last one-year experience shall not be considered). The experience details are as below: -

a. Vendor must have supplied minimum 2 lakh PP / PP with BOPP laminated bags (of capacity 25 kgs to 50 kgs) to any Industries in each of the last three years, i.e FY 2020-2021, FY 2021-2022 and FY 2022-2023.

Vendor to submit the copies of Purchase Orders placed by any Industries and executed during last 3 years mentioned above.

b. Vendor to submit Certificate from its major customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their customers:

- i. Name of Customer and order reference no.
- ii. Contact No.
- iii. Email id
- iv. Name of contact Person

RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation.

OR

Vendor to submit on their Company's letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-II of NIT. The self-certification has to be endorsed by CA and shall mention UDIN no. on the same.

The same shall have to be supported by copies of Purchase Orders placed

22. Copies of the following documents to be submitted:

- a) Copy of Registration Certificate of Industrial Unit/ License to work.
- b) Copy of Latest Memorandum of Association and Article of Association and/or Partnership Deed, as the case may be.
- c) Copy of GST Registration
- d) Copy of PAN card.

e) **Financial Soundness:**

Net worth of the bidder should not be negative on 31.03.2023. It means the net worth of the bidder should not be negative in the balance sheet of financial year 2022-2023.

AND

Net worth of the bidder should have not eroded by more than 30% (thirty percent) in the last three years, ending 31.03.2023. It means the net worth of financial year 2022-2023 should not be less than 30% compared to the net worth of financial year 2020-2021.

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 per cent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

f) **Financial Performance: Average Annual Turnover of the last three financial years (FY 2020-21,2021-2022,2022-23)**

Sr. No.	Non MSE		MSE	
	Average Annual Turnover of the last three financial years	Points /Marks	Average Annual Turnover of the last three financial years	Points /Marks
(i)	Below Rs 1 crores	0 marks	Below Rs 35 lakhs	0 marks
(ii)	Above Rs 3 crores	10 marks	Above Rs 1 crores	10 marks
(iii)	Between Rs 1 crore to Rs 3 crores	Pro-rata	Between Rs 35 lakhs to Rs 1crores	Pro-rata

	Vendors having average turnover less than Rs 1 crore will not be considered.	Vendors having average turnover less than Rs 35 lakhs will not be considered.
Note: certificate / documents issued by Chartered Accountant without UDIN number will not be considered Valid. For MSE bidders as minimum one year experience is required, they can have less than three years turnover but minimum turnover in last one year is required.		

- g) Independent Chartered Accountant's Certificate furnishing the names of any associated units of the Applicant or names of any units in which any of the Directors/Partners has any interest. In case Applicant has no associated unit and/or none of the Directors / Partners have any interest in any other units, certificate to be furnished to this effect. For such cases where the Vendor has any associated units or the Directors/ Partners of the Applicant has any interest in any other units, the decision to consider their application any further shall lie solely with RCF. RCF reserves the right to register any one unit out of the units owned by the same owners/ directors.

#### **PRE-QUALIFICATION FOR START-UPS:**

Any vendor shall be considered as Start-Up if the fulfill the following criteria:

- Proof of issue of Real Time Recognition Number from DIPP (Department of Industrial Policy and Promotion) as Start-up.
- Year of Establishment shall not be more than ten years from the due date of the tender.
- Audited Balance sheet since incorporation. Any year's turnover shall not be more than Rs 100 crores.

Start-ups meeting the above criteria shall be considered for order quantity reserved for Start-ups as mentioned in the NITs for procurement of PP / BOPP bags after matching the lowest rate. They shall be considered for this reserved quantity for a period of 3 years from the date of their pre-qualification. After a period of three years they need to qualify through the normal pre-qualification process mentioned above. Such Start-ups shall not be a part of RCF's pre-qualified vendor list for procurement of PP / BOPP bags.

## PRE-QUALIFICATION EVALUATION CRITERIA AND METHODS – Non MSE's

### A. Criteria for Selection of the Vendors:

Applications from the vendors shall be evaluated on the following:

- 1) Number of years of experience
- 2) Experience of supplying to Fertilizer/Any Industry'
- 3) Production capacity
- 4) Capacity utilization
- 5) Proximity to RCF
- 6) Financial performance

Minimum requirement against each of the above criteria would have to be fulfilled by the applicant, for being considered further. In case applicant does not meet the minimum requirement against any one of the criteria, their application shall be rejected outright.

Points shall be allotted to the applicant, meeting the minimum requirements, against each of the above criteria, based on the evaluation methodology. The cumulative points/ marks allotted to the applicants must be above the bench mark (minimum amount of points/marks) set for pre-qualification. The benchmark or minimum points/marks required would be 50. In case applicant does not meet the benchmark, their application shall not be considered any further and rejected. The applicant whose points/marks are above this benchmark would be considered for further scrutiny. The works of such applicants would be visited by the committees from RCF. These committees would check the authenticity of the claims made by the applicants. If any deviation is found in the facts vis-à-vis the information furnished by the applicant during the visit, their application shall be rejected outright.

The vendor whose application fulfills all the above criteria would be considered in the list for pre-qualification. The list of vendors so arrived at, shall be put up by the Working Level Committee to the Board of Directors/ Empowered Committee for due approval.

### B) Methodology for Evaluation:

Points/marks to be allotted against each of the pre-qualification criteria shall be as follows.

- i. No. of Years of experience: 10 marks
- ii. No. of bags supplied: 50 marks
- iii. Production Capacity: 10 marks
- iv. Capacity Utilization: 10 marks
- v. Proximity to RCF: 10 marks
- vi. Financial Performance: 10 marks

The minimum qualifying criteria shall be 50 marks

#### 1.1. Number of Years of Experience (during last three financial years 2020-21, 2021-22 & 2022-23): 10 marks

Maximum 10 marks are to be allotted for the number of years of experience. The allotment shall be carried out as given below:

Sr. No.	Non-MSE Bidders	
	Experience	Points/Marks
(i)	Less than 3 years	0 marks
(ii)	above 10 years	10 marks
(iii)	Between 3 to 10 years	Pro-rata

Applicants with experience of LESS THAN 3 YEARS (for other bidders) shall not be considered for further evaluation and rejected outright.

### 1.2 No of bags (min 25 kg and max 50 kg capacity) supplied to Any Industry: 50 marks

Maximum 50 marks are to be allotted for the supplies carried out to any industry. The allotment shall be carried out as given below:

<b>Non- MSE bidder</b>		
<b>Sr. No.</b>	<b>Supply of PP bags and/ or PP bags with BOPP lamination bags per year, during last three years as per following criteria (FY 2020-21,2021-2022,2022-23)</b>	<b>Points/ Marks</b>
(i)	Above 35 Lakhs/ per year	50
(ii)	Above 28 Lakhs/ per year and up to 35 Lakhs per year	40
(iii)	Above 21 Lakhs/ per year and up to 28 Lakhs per year	30
(iv)	Above 14 Lakhs/ per year and up to 21 Lakhs per year	20
(v)	7 Lakhs/ per year and up to 14 Lakhs per year	10

Applicants with supplies less than 7 lakhs bags / year shall not be considered any further and rejected outright  
Average score is considered for last 3 financial years, Vendors not having experience in above three financial years will not be considered.

### 1.3 Production Capacity: 10 marks

Maximum 10 marks are to be allotted for the production capacity. The allotment shall be carried out as given below:

<b>Sr. No.</b>	<b>Production Capacity</b>	<b>Points/Marks</b>
(i)	Less than 70,000 bags/month	0 marks
(ii)	Above 1,40,000 bags/month	10 marks
(iii)	Between 70,000 to 1,40,000 bags / month	Pro-rata

The vendor shall submit the self-declaration for their production capacity.

Applicants with Production Capacity of LESS THAN 70,000 bags/month shall not be considered any further and rejected outright.

The maximum quantity that can be ordered shall be fixed at 40 % of the annual production capacity of the concerned vendor.

### 1.4 Capacity Utilization: 10 marks

Maximum 10 marks are to be allotted for the Capacity Utilization. The allotment shall be carried out as given below:

<b>Sr. No.</b>	<b>Average Capacity Utilization of the last three financial years</b>	<b>Points/Marks</b>
(i)	Less than 10%	0 marks
(ii)	Above 50%	10 marks
(iii)	Between 10% to 50%	Pro-rata

Applicants with Capacity Utilization of LESS THAN 10% shall not be considered any further and rejected outright.

### 1.5 Proximity to RCF: 10 marks

Maximum 10 marks are to be allotted for distance of the applicant's works from RCF. The allotment shall be carried out as given below:

<b>Sr. No.</b>	<b>Distance Of Works From RCF</b>	<b>Points/Marks</b>
(i)	More than 2000 kms.	0 marks

(ii)	Less than 200 kms.	10 marks
(iii)	Between 2000 kms. To 200 kms.	Pro-rata

Applicants with works at a distance of MORE THAN 2000 kms. shall not be considered any further and rejected outright.

**1.6 Financial Performance: 10 marks** Average Annual Turnover of the last three financial years (FY 2020-21,2021-2022,2022-23)

Maximum 10 marks are to be allotted for financial performance of the applicant. The allotment shall be carried out as given below:

<b>Non MSE</b>		
<b>Sr. No.</b>	<b>Average Annual Turnover of the last three financial years</b>	<b>Points /Marks</b>
(i)	Below Rs 1 crores	0 marks
(ii)	Above Rs 3 crores	10 marks
(iii)	Between Rs 1 crore to Rs 3 crores	Pro-rata
Vendors having average turnover less than Rs 1 crore will not be considered.		
Note: certificate / documents issued by Chartered Accountant without UDIN number will not be considered Valid.		

**1.7 Financial Soundness:**

Net worth of the bidder should not be negative on 31.03.2023. It means the net worth of the bidder should not be negative in the balance sheet of financial year 2022-2023. AND

Net worth of the bidder should have not eroded by more than 30% (thirty percent) in the last three years, ending 31.03.2023. It means the net worth of financial year 2022-2023 should not be less than 30% compared to the net worth of financial year 2020-2021.

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 per cent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

**THE MAXIMUM QUANTITY THAT CAN BE ORDERED SHALL BE FIXED AT 40% OF THE ANNUAL PRODUCTION CAPACITY OF THE CONCERNED VENDOR.**



## PRE-QUALIFICATION EVALUATION CRITERIA AND METHODS – FOR MSEs.

### A. Criteria for Selection of the Vendors:

Applications from the vendors shall be evaluated on the following:

1. Number of years of experience
2. Experience of supplying to Fertilizer/ Any Industry'
3. Production capacity
4. Capacity utilization
5. Proximity to RCF
6. Financial performance

Minimum requirement against each of the above criteria would have to be fulfilled by the applicant, for being considered further. In case applicant does not meet the minimum requirement against any one of the criteria, their application shall be rejected outright.

Points shall be allotted to the applicant, meeting the minimum requirements, against each of the above criteria, based on the evaluation methodology. The cumulative points/ marks allotted to the applicants must be above the bench mark (minimum amount of points/marks) set for pre-qualification. The benchmark or minimum points/marks required would be 50. In case applicant does not meet the benchmark, their application shall not be considered any further and rejected.

The applicant whose points/marks are above this benchmark would be considered for further scrutiny. The works of such applicants would be visited by the committees from RCF. These committees would check the authenticity of the claims made by the applicants. If any deviation is found in the facts vis-à-vis the information furnished by the applicant during the visit, their application shall be rejected outright.

The vendor whose application fulfills all the above criteria would be considered in the list for pre-qualification. The list of vendors so arrived at, shall be put up by the Working Level Committee to the Board of Directors/ Empowered Committee for due approval.

### B) Methodology for Evaluation:

Points/marks to be allotted against each of the pre-qualification criteria shall be as follows.

- i. No. of Years of experience: 10 marks
- ii. No. of bags supplied: 50 marks
- iii. Production Capacity: 10 marks
- iv. Capacity Utilization: 10 marks
- v. Proximity to RCF: 10 marks
- vi. Financial Performance: 10 marks

### The minimum qualifying criteria shall be 50 marks

#### 1.1. Number of Years of Experience (during last three financial years 2020-21, 2021-22 & 2022-23): 10 marks

Maximum 10 marks are to be allotted for the number of years of experience. The allotment shall be carried out as given below:

Sr. No.	MSE Bidders	
	Experience	Points/Marks
(i)	Less than 1 year	0 marks
(ii)	Above 3 years	10 marks
(iii)	Between 1 to 3 years	Pro-rata

Applicants with experience of LESS THAN LAST 1 year (for MSE bidders) shall not be considered for further evaluation and rejected outright.

### 1.2 No of bags (min 25 kg and max 50 kg capacity) supplied to Any Industry: 50 marks

Maximum 50 marks are to be allotted for the supplies carried out to any industry. The allotment shall be carried out as given below:

MSE bidder		
Sr. No.	Supply of PP bags and/ or PP bags with BOPP lamination bags per year, during last three years as per following criteria (FY 2020-21,2021-2022,2022-23)	Points/ Marks
(i)	Above 10 Lakhs/ per year	50
(ii)	Above 8 Lakhs/ per year and up to 10 Lakhs per year	40
(iii)	Above 6 Lakhs/ per year and up to 8 Lakhs per year	30
(iv)	Above 4 Lakhs/ per year and up to 6 Lakhs per year	20
(v)	2 Lakhs/ per year and up to 4 Lakhs per year	10
Applicants with supplies less than 02 lakh bags / year, shall not be considered any further and rejected outright. Average score is considered for last applicable financial years (Min 1 year (last financial year) and max. 3 years).		

### 1.3 Production Capacity: 10 marks

Maximum 10 marks are to be allotted for the production capacity. The allotment shall be carried out as given below:

Sr. No.	Production Capacity	Points/Marks
(i)	Less than 70,000 bags/month	0 marks
(ii)	Above 1,40,000 bags/month	10 marks
(iii)	Between 70,000 to 1,40,000 bags / month	Pro-rata

The vendor shall submit the self-declaration for their production capacity.

Applicants with Production Capacity of LESS THAN 70,000 bags/month shall not be considered any further and rejected outright.

The maximum quantity that can be ordered shall be fixed at 40 % of the annual production capacity of the concerned vendor.

### 1.4 Capacity Utilization: 10 marks

Maximum 10 marks are to be allotted for the Capacity Utilization. The allotment shall be carried out as given below:

Sr. No.	Average Capacity Utilization of the last three financial years	Points/Marks
(i)	Less than 10%	0 marks
(ii)	Above 50%	10 marks
(iii)	Between 10% to 50%	Pro-rata

Applicants with Capacity Utilization of LESS THAN 10% shall not be considered any further and rejected outright.

### 1.5 Proximity to RCF: 10 marks

Maximum 10 marks are to be allotted for distance of the applicant's works from RCF. The allotment shall be carried out as given below:

Sr. No.	Distance Of Works From RCF	Points/Marks
(i)	More than 2000 kms.	0 marks
(ii)	Less than 200 kms.	10 marks

(iii)	Between 2000 kms. To 200 kms.	Pro-rata
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Applicants with works at a distance of MORE THAN 2000 kms. shall not be considered any further and rejected outright.

**1.6 Financial Performance: 10 marks** Average Annual Turnover of the last three financial years (FY 2020-21,2021-2022,2022-23)

Maximum 10 marks are to be allotted for financial performance of the applicant. The allotment shall be carried out as given below:

<b>MSE</b>		
<b>Sr. No.</b>	<b>Average Annual Turnover of the last three financial years</b>	<b>Points /Marks</b>
(i)	Below Rs 35 lakhs	0 marks
(ii)	Above Rs 1 crores	10 marks
(iii)	Between Rs 35 lakhs to Rs 1crores	Pro-rata
Vendors having average turnover less than Rs 35 lakhs will not be considered.		
Note: certificate / documents issued by Chartered Accountant without UDIN number will not be considered Valid.		

**1.7 Financial Soundness:**

Net worth of the bidder should not be negative on 31.03.2023. It means the net worth of the bidder should not be negative in the balance sheet of financial year 2022-2023. AND

Net worth of the bidder should have not eroded by more than 30% (thirty percent) in the last three years, ending 31.03.2023. It means the net worth of financial year 2022-2023 should not be less than 30% compared to the net worth of financial year 2020-2021.

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 per cent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

**THE MAXIMUM QUANTITY THAT CAN BE ORDERED SHALL BE FIXED AT 40% OF THE ANNUAL PRODUCTION CAPACITY OF THE CONCERNED VENDOR.**

<b>Please fill the details in front of each criteria mentioned below and upload in PACKET No. 2</b>	
<b>Please upload Scanned copies of SUPPORTING DOCUMENTS in PACKET No.3</b>	
<b><u>PRE-QUALIFICATION DETAILS</u></b>	
<b>GENERAL INFORMATION DETAILS</b>	
1. NAME OF BIDDER: .....	
2. Address of the Firm	
3. Office Tel. No.	
4. e- mail ID	
5. Year of Establishment	
6. Address of Corporate Office	
6a. E mail address	
6b. Telephone no.	
7. Address of Plant site (s) with Tel No., Fax No. etc	
8. Names of the Contact person: a. At factory With Tel no. & Mobile No b. At office with Tel no. & Mobile No	a. At factory , Mr. _____ Tel / Mobile ; _____ b. At office , Mr. _____ Tel / Mobile : _____
9. Name and address of Proprietor / M.D. a. Telephone No. b. Residential Address with Tel. No.	Mr. _____ a. Telephone No. b. Residential Address with Tel. No.
10. Name and addresses of partners/Shareholders along with Telephone Nos. and Fax Nos.	1.Mr. _____ a. Telephone No. b. Residential Address with Tel. No  2.Mr. _____ a. Telephone No. b. Residential Address with Tel. No
<b>DETAILS OF INFRASTRUCTURE</b>	
11. Year of Establishment and year wise details of expansion/modification done	
12. Capacity of the Unit in terms of lakh bags/month and no. of shifts operated	
13. Capacity utilization per year, during the last 3 years. The same shall be supported by relevant details/ documents	

14. Power Facilities details (Electricity supplier, capacity) with details of Diesel Generator Set, if any (Capacity & Make)	
15. Sources of Raw Materials :(a) Name & address of PP Manufacturer. (b) Name & address of BOPP Manufacturer. (c) Name & address of HMHDPE Manufacturer. (Provide the details of the nearest dealer of the above raw materials in the locality of your factory.)	a)Name - address -  (b) Name address -  (c) Name Address
16. Details of Machinery:	
a. Detail of Looms (Nos., Make, Circular/Flat, Capacity of each, etc.).	No of Looms : Make of Loom : Capacity of each Loom :
b. Detail of Extruders (Nos., Make, Capacity of each, etc.).	No of Extruders : Make of Extruders : Capacity of each Extruders :
c. Details of Lamination units (Nos., Make, Capacity of each, etc.) if not own, then the details of the Company where it is being done) Whether Chiller is available?	No of Lamination units : Make of Lamination units : Capacity of each Lamination units :
d. Details of Stitching Machines (Nos., Make, Capacity of each, etc.).	No of Stitching Machines: Make of Stitching Machines: Capacity of Stitching Machines:
e. Details of Printing Machines (Nos., Make, Capacity of each, etc.).	No of Printing Machines: Make of Printing Machines: Capacity of Printing Machines:
17. a. Brand name of Ink used for printing and details of ink manufacturer with address, tel no. & fax no 18. b. Whether facility of corona printing available. 19. C. Whether printing facility for printing of artwork of One Nation One Fertilizer is available.	a. b. c.
20. Frequency of In - Process Quality Checks	
21. In House Testing Facilities & particular of Equipments.	
22. Manpower a. Technical with Qualification. b. Non-Technical. c. Managerial/Supervisory	a. b. c.
23. Any manufacturing constraints	
24. Whether capable of making laminated PP bags with HMHDPE liner hemmed at the top and stitched at the bottom, with colour specified by RCF	YES / NO

25. Whether capable of making HDPE/PP laminated PP bags	<input type="checkbox"/> YES / <input type="checkbox"/> NO
26. Whether capable of making PP bags with BOPP lamination If Yes , provide details of facilities	<input type="checkbox"/> YES / <input type="checkbox"/> NO
27. Availability of Multicolor Printing ( 6-8 colors) in house machineries in your works	<input type="checkbox"/> YES / <input type="checkbox"/> NO
28. In case of non- availability of in house machineries in your works, whether you will be able to deliver multi-colour artwork bags ( 6-8 Colour printing) to RCF (Kindly provide the details for outsourcing)	<input type="checkbox"/> YES / <input type="checkbox"/> NO
<b>EXPERIENCE CRITERIA</b>	
<p><b>29. For NON - MSE vendors:</b></p> <p>a. Vendor must have supplied minimum 7 lakh PP / PP with BOPP laminated bags to any Industries in each of the last three years, i.e FY 2020-2021, FY 2021-2022 and FY 2022-2023. Vendor to submit the copies of Purchase Orders placed by any Industries and executed during last 3 years mentioned above.</p> <p>b. Vendor to submit Certificate from its major customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their customers: i. Name of Customer and order reference no. ii. Contact No. iii. Email id iv. Name of contact Person RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation.</p> <p style="text-align: center;">OR</p> <p>Vendor to submit on their Company's letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-II of NIT. The self-certification has to be endorsed by CA and shall mention UDIN no. on the same. The same shall have to be supported by copies of Purchase Orders placed.</p> <p><b>Note:</b> Applicants with experience of LESS THAN 3 YEARS shall not be considered for further evaluation and rejected outright.</p>	<input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted
<p><b>FOR MSE vendors</b></p> <p>a. Vendor must have supplied minimum 2 lakh PP / PP with BOPP laminated bags to any Industries in each of the last three years, i.e FY 2020-2021, FY 2021-2022 and FY 2022-2023. Vendor to submit the copies of Purchase Orders placed by any Industries and executed during last 3 years mentioned above.</p>	Details submitted in Annexure II : <input type="checkbox"/> YES / <input type="checkbox"/> NO

<p>b. Vendor to submit Certificate from its major customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their customers:</p> <p>i. Name of Customer and order reference no.  ii. Contact No.  iii. Email id  iv. Name of contact Person</p> <p>RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation.</p> <p style="text-align: center;">OR</p> <p>Vendor to submit on their Company's letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-II of NIT.  The self-certification has to be endorsed by CA and shall mention UDIN no. on the same.  The same shall have to be supported by copies of Purchase Orders placed.</p> <p><b>Note:</b> Applicants with experience of LESS THAN 3 YEARS shall not be considered for further evaluation and rejected outright.</p>	
<p>30. Details of UDYAM REGISTRATION CERTIFICATE to be submitted by MSE bidders on CPP portal is mandatory, failing which bidders will not be allowed to enjoy benefits of PP Policy as per MSMEs order.</p>	<p>UDYAM REGISTRATION NUMBER  <b>No. ....</b></p>
<b>REGISTRATION DOCUMENTS</b>	
<p>31. Copy of Registration Certificate of Industrial Unit/ License to work.</p>	<p><input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted</p>
<p>32. Copy of Latest Memorandum of Association and Article of Association and/or Partnership Deed, as the case may be.</p>	<p><input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted</p>
<p>33. Copy of GST Registration</p>	<p><b>GSTIN No.</b> _____  (Enclose copy of GST Registration).</p>
<p>34. Copy of PAN card</p>	<p><b>PAN No.</b> _____  (Enclose copy of PAN Card).</p>
<b>FINANCIAL DOCUMENTS</b>	
<p>35. Financial Soundness:</p> <p>Net worth of the bidder should not be negative on 31.03.2023. It means the net worth of the bidder should not be negative in the balance sheet of financial year 2022-2023.</p> <p style="text-align: center;">AND</p> <p>Net worth of the bidder should have not eroded by more than 30% (thirty percent) in the last three years, ending 31.03.2023. It means the net worth of financial year 2022-2023 should not be less than 30%</p>	<p>The bidder to submit the documentary proof e.g. audited balance sheet, P&amp;L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.</p> <p>submitted / <input type="checkbox"/> Not submitted</p>

<p>compared to the net worth of financial year 2020-2021.</p> <p>The bidder to submit the documentary proof e.g. audited balance sheet, P&amp;L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.</p> <p>In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:</p> <ul style="list-style-type: none"> <li>• The Net Worth in each of these years should not be negative.</li> <li>• Net Worth in respect of the immediate previous financial year should not have eroded more 30 per cent than that of its previously audited financial statement.</li> </ul> <p>In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable</p>	
<p><b>36. Turnover Criteria:</b></p> <p><b>FOR NON- MSE:</b> Audited Balance sheet for last three years. <b>(Vendors having Turnover of less than Rs. 1 crore in each of the last three years shall not be considered)</b></p> <p><b>FOR MSE:</b> Audited Balance sheet for last year. <b>(Vendors having Turnover of less than Rs. 35 Lakhs in last year shall not be considered)</b></p>	<p>Turnover, during:</p> <p><b>1.FY 2020 - 2021 Rs. _____ Crores</b>  <input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted</p> <p><b>2.FY 2021-2022 Rs. _____ Crores</b>  <input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted</p> <p><b>3. FY 2022-2023- Rs. _____ Crores</b>  <input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted</p>
<p>37. Independent Chartered Accountant's Certificate furnishing the names of any associated units of the Applicant or names of any units in which any of the Directors/Partners has any interest. In case Applicant has no associated unit and/or none of the Directors / Partners have any interest in any other units, certificate to be furnished to this effect. For such cases where the Vendor has any associated units or the Directors/ Partners of the Applicant has any interest in any other units, the decision to consider their application any further shall lie solely with RCF. RCF reserves the right to register any one unit out of the units owned by the same owners/ directors</p>	<p><input type="checkbox"/> submitted / <input type="checkbox"/> Not submitted</p>

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**SELF DECLARATION ABOUT THE SUCCESSFULLY EXECUTION OF THE PURCHASE ORDERS PLACED BY ANY PROCESS INDUSTRIES**

(Vendors to be submitted on their company`s letterhead with duly signed and stamped by Chartered Accountant and mention UDIN no.)

**Note : Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid.**

"I/We, \_\_\_\_\_ hereby solemnly declare that, We have successfully executed the following Purchase Orders for supply of HDPE/PP bags."

**Year wise details of execution of Purchase Orders**

Sr, no	Name of the Customer	PO no	Date of PO	PO quantity (Lakhs)	Supplied quantity (Lakhs) In mentioned financial years	% Rejection of PO quantity
1						
2						
3						
4						
5						
1						
2						
3						
4						
5						
1						
2						
3						
4						
5						

"I/We certify that all information furnished by Me/Us is correct and true. RCF may verify the above information and in the event that the information given is found to be incorrect /untrue, RCF reserves the right to disqualify me without giving any notice or reason thereof."

**(Signature & Seal of Proprietor / Authorized Signatory)**

{UNDERTAKING ABOUT COMMON DIRECTORS/PARTNERS/ INTEREST IN OTHE  
ASSOCIATED UNITS/ COMPANIES}

{To be submitted by Independent Chartered Accountant of the bidder along with their offer}

Ref: RCF NIT  
To  
M/s. RCF Ltd.  
Mumbai

Attention: D.G.M.(P)

We / I (Director/Partner of the firm) hereby declares that, following are associated firms in which We/ I (Directors/Partners) having interest.

Name of Units:

Sr. no	Name of Firms	Area of Business
1	M/s.	
2	M/s.	
3	M/s.	
4	M/s.	

In case Bidder has no associated firm and/or none of the Directors / Partners have any interest in any other firms, please mention "Nil" against the above point.

We understand that if We /I have any associated firms or our Directors/ Partners has any interest in any other units, RCF reserves the right to register any one unit out of the units owned by the same owners/ directors the decision to consider our application.

In this regards, Bidder shall give following undertaking:

- a) We / I, Directors / Partners(Bidder) do not have controlling partner (s) in common in any other associated firm;  
OR
- b) We / I, Directors / Partners(Bidder) are not receiving or have received any direct or indirect subsidy/ financial stake from any of them;  
OR
- c) We / I, Directors / Partners(Bidder) do not have the same legal representative/agent for purposes of this bid;  
OR
- d) We / I (Name of the associated firms) do not have relationship with each other, directly or through common third Parties, that puts us in a position to have access to information about or influence on the bid of another Bidder."

Signed hereunder, in confirmation of above.

*Signature with company seal*

*Signature and stamp of CA*

*Name –*

*Designation within Company / Organization –*

*UDIN No.*

*Company / Organization –*